**DELBARTON SCHOOL TRANSPORTATION ARRANGEMENTS AND CONTRACT INFORMATION 2022-2023**

\*Indicates required fields

**Delbarton School Standard Bus Service 2022-2023**

Two forms must be completed for each Delbarton student ***even if he will not be taking a bus to school.*** If you have more than one student attending Delbarton, please make sure you fill out each form for each student. The two forms are the New Jersey state mandated B6T form and the Delbarton School Transportation Intent Form, which follows these instructions and is completed online through the SchoolAdmin portal.

The B6T form must be completed and returned as a hard copy form to the Transportation Office at Delbarton School by January 27th, 2022. When filling in the B6T form, please make sure to fill in the mileage from Delbarton School to your home and sign the form. Additionally, please accurately indicate your local Board of Education.

Based upon demand, students may be bussed by their local district. Pursuant to the laws governing student transportation in New Jersey, parents requesting local bus service must complete the B6T. form, which, for returning families, is due by January 27th, 2022. Even if you are not interested in bussing, we require that you still complete a B6T form as you may be eligible for a $1,000 Aid in Lieu payment.

District-run bussing is a tax-subsidized service offered to families. Note that Delbarton can make no representations about the quality of service. Ridership on a district-run bus is offered in place of an Aid in Lieu payment, but both options require the submission of a B6T form.

The Delbarton Transportation Intent Form lets us know whether your son will be riding any of Delbarton’s contracted buses. Please note the following important items:

1. Most local school boards provide either transportation or its monetary equivalent to private school students who reside between 2 and 20 miles from the school they attend. In rural counties, the distance is between 2 and 30 miles.
2. Transportation/reimbursement policies vary according to each town’s practices. Appropriate information can be obtained from your municipal Board of Education.
3. For students whose school boards do provide transportation, the routes will be created based on the B6T forms that Delbarton forwards to your local school board. The completed routes will then be mailed to you from the boards of education in mid-August. The boards of education maintain these routes, so any questions regarding these routes should be referred to your local school board.
4. For students whose school boards do not provide transportation and who indicate a desire for busing, Delbarton will arrange for transportation using a private school bus company, providing ridership warrants a route.
5. The following transportation fees will be in effect for 2022-23 (fees are for the entire school year):

|  |  |  |
| --- | --- | --- |
| Route 1 | Essex County | $5,000 |
| Route 2 | Union County | $5,000 |
| Route 3 | Hunterdon County/Somerville Circle | $5,000 |
| Route 4 | Bergen County | $5,000 |
| Route 6 | Franklin Lakes/Kinnelon/Mt. Lakes | $5,000 |
| Route 7 | Summit Train Station Shuttle | $3,130 |
| Route 8 | Morristown Train Station Shuttle | $3,130 |
| Route 10 | Monmouth County | $5,000 |
| Route 12 | Hudson County | $5,000 |

1. *Pick-up locations*: Due to the wide geographical spread of each bus route, there are a limited number of stops for pick-up and drop-off. Parents are responsible for bringing their son(s) to and from these points. Locations for bus stops change each year based upon the demographics of the student body. Every effort will be made to assure that a convenient and safe stop will be provided. **Delbarton contracted routes will be published by May 1st, 2022.** Municipal contracted routes will be published in August 2022.
2. *Time Frame for Commitment*:  Our bus companies determine routing and specific costs based on the student locations Delbarton provides.  We must know if you are considering Delbarton contracted bus transportation during the registration process for the upcoming academic year.  The last date requests for cancellation of bus services will be accepted is **June 1st, 2022.  If you do not cancel bus service by June 1, you will be responsible for bus transportation fees.  Transportation fees will be billed on July 15th, 2022.**  
     
   **Please note that on your Enrollment Contract, transportation fees are a part of the unconditional obligation to pay all student fees.**  
   If you have any questions regarding information dealing with bus transportation, please call Director of Transportation Kent Manno at 973-538- 3231, ext 3372.

**Delbarton School Late Bus Program 2022-2023**

Delbarton School will offer a late bus service for any student needing transportation for activities or athletics that conclude after the regular 4:00 pm buses depart.

There are four (4) separate late buses traveling in different directions:

* North to Morristown / Boonton / Riverdale / Franklin Lakes / Ridgewood
* South to Bernardsville / Far Hills /Somerville Circle
* East to Madison / Chatham / Summit / Short Hills / Livingston / Florham Park
* West to Mendham / Chester / Flanders

The fee for a student using the late bus is $600 per year, regardless of the number of times he rides a late bus.

**Please note that the same contractual agreements apply to the late bus fees.**

All late buses leave Delbarton at Trinity Hall *promptly at 6:00pm*. The program will begin on the first day of classes on August 25th, 2022. Students with late bus privileges will have an indicator on their student ID. They must present their student ID to the bus driver when boarding the late bus.

**Do you wish to use the late bus for the 2022-2023 school year? Regardless of your selection today, you can change your request no later than June 1st, 2022.**

Yes No

**Delbarton School Student Transportation Agreement 2022-2023**

This transportation intent form must be completed online by January 27th, 2022. The Private School Transportation Form (B6T form) must also be completed in full and returned as a hard copy form to the Transportation Office by . Failure to do so may jeopardize transportation and reimbursement for the upcoming school year.

**Student Name:**

First

Last

**Address**

Address 1

Address 2

Country

City

State

Zip / Postal Code

**Entering Grade:**

  5th 6th 7th 8th 9th 10th 11th 12th

**Parent 1 Name:**

First

Last

  Jr Sr II III IV

Suffix

**Home Phone**

**Business Phone**

**Municipality**

**County**

**School Board**

**Please check the appropriate choice:**

I am expecting my municipal school board to provide transportation.

I am requesting transportation from Delbarton (no municipal bus available.)

I am requesting bus transportation to and from Morristown Train Station.

I am requesting bus transportation to and from Summit Train Station. I am not requesting transportation for my son.

I will make my own transportation arrangements.

You must download, fill out, and return the B6T form to the Transportation Office no later than January 27th, 2022. Please download it [here](https://delbarton.schooladminonline.com/file_resource/6ed55e94-3be3-11eb-9758-0288bd0fccf3%20).

If you have more than one son attending Delbarton, you must fill out separate forms for each son.

When you accept transportation provided by Delbarton, you understand that you will be billed for the entire year even if you do not use transportation for the entire year.

KEY DATES:

* January 27th, 2022: Complete and return the B6T form to the Academic Affairs Office at Delbarton School
* On or before May 1, 2022: Delbarton contracted bus routes published
* June 1st, 2022: Last date for requests for cancellation of all bus services
* July 15, 2022: Bus fees (regular and late bus services) billed to your student’s account
* August 2022: Municipal bus routes published

After June 1st, any transportation fees become a part of your unconditional obligation to pay student fees as noted in your enrollment contract.  These charges will be billed on July 15th and appear on your August 1st statement.

**Signature**

**Parent/Guardian Signature**

Your Full Name

Email Address

I agree to the terms and conditions specified herein.