Reserve Your Archway Yearbook!

We are already well into our school year and also well into the design of the 2018 yearbook! Even at this early stage, the Archway editors are pleased to invite all students and parents to order a copy of the 2018 Archway yearbook.

As in previous years, we anticipate a big demand for this yearbook, so we strongly urge you to purchase your yearbook as soon as possible so as to avoid disappointment. Yearbooks, (together with name-stamp or Itag), can be purchased by visiting YearbookForever.com and following the simple step by step procedure. Please note that NAMESTAMPS need to be submitted by January 27th, 2018, and ITAGS by February 10th, 2018!

PARENT ADVERTISEMENTS

Parent advertisements may also be ordered by visiting http://www.yearbookforever.com and we urge you to do so by the final deadline of, February 10th, 2018. Details of advertisement sizes and costs are available online; Please note that the number of digital photographs per full page is limited to a maximum of eight, with half pages a limit of a maximum of four*.

*If original photographs need to be digitalized, please upload those that are digitalized and add in the comments box that other images are being submitted direct to the Archway. Original photographs submitted to the Archway via your son will be scanned and returned within 24 hours.

Once again, because Ad space can be limited due to pagination restraints, be sure to get your ad in by the February 10th, 2018 deadline.

If you have any questions, email the editors at archway@delbarton.org or contact moderator: Dom Rodi at drodi@delbarton.org

The entire Archway staff thanks you for your continued support!

Step-by-Step Procedure for Ordering a Yearbook

1. Click on YearbookForever.com

2. Buy your yearbook! window appears.

3. Enter Delbarton School into the search bar

5. Click on “Buy Yearbook”.

6. A new window appears.
7. After you have personalized your book with either a Namestamp or iTag selection, bearing in mind that you do not have to do that, click “Next”.


9. A new window appears with details of your cart. Check and proceed to checkout.
10. Fill in all required billing areas, making a copy for yourself before you proceed.

11. Congratulations you have purchased a superb yearbook!
Step-by-Step Procedure for Ordering a Parent Ad

1. Click on YearbookForever.com

2. Buy your yearbook! window appears.

3. Enter Delbarton School into the search bar

5. Click on “Buy Personal Ad”.

6. A new window appears.

7. Click on “Have the School Design My Ad” unless you have your own finished ad to upload. **VERY IMPORTANT:** Finished ad size should be 8 ½ inches by 11 inches (landscape), with an additional 1/8 inch bleed on all sides. Text must be contained within a ½ inch space from all sides. Ads should be saved as a JPEG file to a resolution of 300 dpi.
8. After clicking on “Have the School Design My Ad”, a new window appears. Click on the relevant buttons and then “Next”.

9. The next step appears. Please fill out your headline and body copy exactly the way you wish to see it printed. Then click “Next”.
10. The next step appears. Click on the “Upload photo” options to upload the photos you would like included in the ad.

**VERY IMPORTANT!**
If you require the Archway to digitalize your photos skip past this stage and contact the Archway editors regarding future scanning of images.
11. A new window appears. Please fill out the required information.

12. A new window appears. Check and then click “Checkout”. 
13. A new window appears. Please fill out the required billing information, keeping a copy for your records.

11. Congratulations, you have purchased your Parent Ad!