## Application for Private School Transportation

### New Jersey State Department of Education

**Office of Student Transportation**

Please submit a separate application for each child to the private school.

### Resident District Board of Education

**SCHOOL YEAR:** 2018-2019

**STUDENT’s NAME**

**DATE OF BIRTH**

**GENDER**

**PARENT/GUARDIAN NAME**

**DAYTIME PHONE**

**HOME ADDRESS**

**CITY or TWP**

**ZIP**

**NEAREST INTERSECTION TO STUDENT’S RESIDENCE**

**MAILING ADDRESS**

**ZIP**

**FUTURE NAME OF SCHOOL TO BE ATTENDED**

**ADDRESS OF SCHOOL**

**PHONE**

**ADDRESS OF SCHOOL**

230 Mendham Road, Morristown, NJ 07960

**PHONE**

973 538 3231

**STUDENT’S GRADE FOR THE COMING YEAR**

**SHORTEST ONE-WAY MILEAGE BETWEEN HOME AND SCHOOL**

**DATE SCHOOL OPENS**

09/04/2018

**CLOSES**

06/05/2019

**SCHOOL HOURS FROM**

8:10 AM

**TO**

2:40 PM

**DATE SCHOOL OPENS**

09/04/2018

**DATE SCHOOL CLOSES**

06/05/2019

**DATE SCHOOL HOURS**

8:10 AM TO 2:40 PM

### Instructions for Completing the Application for Private School Transportation (B6T) N.J.A.C. 6A:27-2.5

1. It is the obligation of the parent or guardian of private school students to:

   - **ANNUL THE APPLICATION FOR THE PRIVATE SCHOOL TRANSPORTATION FROM THE ADMINISTRATION OF THE PRIVATE SCHOOL AND SUBMIT IT TO THE PUBLIC SCHOOL OF ATTENDANCE.**

   - **NOTE:** IF THERE IS A CHANGE OF HOME ADDRESS, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL OF RESIDENCE.

   - **NOTE:** IF THERE IS A CHANGE IN THE NONPUBLIC SCHOOL OF ATTENDANCE, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL DISTRICT OF RESIDENCE.

2. It is the obligation of the nonpublic school administrator to annually collect the application and submit it to the public school from which transportation is being requested prior to March 15th.

3. It is the obligation of the public school administrator to notify the parent or guardian as to the determination of each application by August 1st.

A district board of education shall pay aid in lieu of transportation to the parent or guardian of an eligible student only after receiving a signed “REQUEST FOR PAYMENT OF TRANSPORTATION AID” VOUCHER AS PRESCRIBED BY THE COMMISSIONER OF EDUCATION.

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**INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION (B6T) N.J.A.C. 6A:27-2.5**

1. **IT IS THE OBLIGATION OF THE PARENT OR GUARDIAN OF PRIVATE SCHOOL STUDENTS TO:**

   - **ANNUL THE APPLICATION FOR THE PRIVATE SCHOOL TRANSPORTATION FROM THE ADMINISTRATION OF THE PRIVATE SCHOOL AND SUBMIT IT TO THE PUBLIC SCHOOL OF ATTENDANCE.**

   - **NOTE:** IF THERE IS A CHANGE OF HOME ADDRESS, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL OF RESIDENCE.

   - **NOTE:** IF THERE IS A CHANGE IN THE NONPUBLIC SCHOOL OF ATTENDANCE, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL DISTRICT OF RESIDENCE.

2. **IT IS THE OBLIGATION OF THE NONPUBLIC SCHOOL ADMINISTRATOR TO ANNUALLY COLLECT THE APPLICATION AND SUBMIT IT TO THE PUBLIC SCHOOL FROM WHICH TRANSPORTATION IS BEING REQUESTED PRIOR TO MARCH 15TH.**

3. **IT IS THE OBLIGATION OF THE PUBLIC SCHOOL ADMINISTRATOR TO NOTIFY THE PARENT OR GUARDIAN AS TO THE DETERMINATION OF EACH APPLICATION BY AUGUST 1ST.**

A district board of education shall pay aid in lieu of transportation to the parent or guardian of an eligible student only after receiving a signed “REQUEST FOR PAYMENT OF TRANSPORTATION AID” VOUCHER AS PRESCRIBED BY THE COMMISSIONER OF EDUCATION.